

KGCCI DEinternational is looking for a committed

Innovation Manager

The Korean-German Chamber of Commerce and Industry (AHK Korea, KGCCI) in Seoul plays a central role in promoting bilateral economic relations between Germany and Korea. We are part of the worldwide network of German foreign chambers of commerce (AHK) and the German IHK organization. Our team of German and Korean experts has been supporting German companies in the Korean market since 1981 and vice versa. KGCCI has around 500 leading companies and organizations among its members, making it the second-largest foreign chamber of commerce in Korea.

What we offer

- The opportunity to actively promote German-Korean business relations and provide consulting services in a corporate-governmental setting
- An international working environment in which your commitment, creativity, independence and team orientation are highly valued.
- Being part of a team, while having the opportunity to launch your own projects
- To join a global network and drive our organization's innovation to the next level
- Flexible work environment with adequate remuneration and fringe benefits

Your Tasks

- Coordinate KGCCI's digital projects such as MS 365 scaling and further development
- Improve KGCCI's CRM system
- Ensure data protection and data privacy
- Manage KGCCI's website in close coordination with colleagues
- Internal capacity building for digital tools: coordinating the training for KGCCI staff
- Support KGCCI's external capacity building seminars
- Cross departmental coordination of KGCCI's digital services
- Close coordination with external IT consultant
- Business development of new and digital services: Scout and test ideas, new technologies with the potential to boost KGCCI's innovation
- Support KGCCI's Market Entry & Expansion team

Your Qualifications

- Strong skillset and knowledge about digitalization and tools such as MS 365 (MS Teams, SharePoint and integrated apps) and CRM systems
- Good Knowledge of data protection and data privacy management (data privacy officer) as well as IT security
- Experience in project management
- Good communication skills
- Motivator, can-do attitude, team player, curious, creative, open for new challenges, commitment and ownership of core topics
- Language: Korean (fluent/native speaker), English (fluent)

Are you interested? We look forward to receiving your application (cover letter, CV) by **February 17, 2022**, via email at: hr@kgcci.com. If you have any questions, please contact: Ms. Eun-Hyang Cho at 02-3780-4601.

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