



## ING WB Internship Programme 2022

“At ING, we’re redefining what it means to be a bank and we’re looking for people with the right skills to jump on. If you’re a smart, driven student with global ambitions who wants to make a real difference, our internship might be for you.”

**Position:** CSD Intern in ING Bank N.V., Seoul Branch

**Dept/Function:** Client Services Delivery

**Internship Period:** 6 months (Starting ASAP)

**Please note that the application deadline for this internship is 6 June 2022.**

### Why ING?

The world of banking is changing faster than ever. That’s why we at ING are always broadening our horizons. Our people have a forward-thinking mentality, a strong can-do spirit and enjoy working in an agile environment.

### More on ING Wholesale Banking Asia

ING Bank in Asia is part of ING Bank covering Wholesale, Retail and Direct Banking in Asia Pacific. Globally, ING Wholesale Banking has an international network in 40 countries with key positions in structured Finance and Financial Markets.

ING Wholesale Banking is present and active in 14 major economies in the Asia Pacific, namely Australia, China, Hong Kong SAR, India, Indonesia, Japan, Malaysia, Mongolia, the Philippines, Singapore, South Korea, Taiwan, Thailand and Vietnam. ING’s presence in Asia also includes a 13% stake in Bank of Beijing, China; a 3.74% stake in Kotak Mahindra Bank, India; a 30.0% stake in TMB Bank, Thailand; and a 100% stake in ING Direct in Australia.

## Department overview

We have an internship opening in the following department.

- Client Services Delivery (CSD) provides activities cover booking, trade confirmation, pre-matching process, settlement, document handling, client contact related CSD matters and reporting.

## Duties and responsibilities

- Day-to-day Processing, specially trade finance products and remittance;
- Handles Local Application/Local reporting /Client in Local language;
- Liaising and Handles with Fron Office, Agent, Client and all other relevant parties to ensure the smooth processing of transactions;
- Preparation of reports;
- Ensure that the Bank's and relevant regulatory procedures and controls are adhered to;
- Perform ad-hoc duties assigned from time to time;
- Understand roles, authorities, responsibilities and obligations of compliance and conduct their business accordingly;
- Understand which of those are compliance related.

## What are the skill and qualification requirements of the role?

- University student;
- Advanced MS Office skills;
- Fluent in English and Korean, both verbally and written;
- Ability to communicate well and work with people in different department at all levels;
- Willingness to learn and participate in activities; and
- Open minded and eagerness to challenge.

## Required Documents

- English Resume;
- Academic Transcript (with Cumulative GPA)

**Candidates who are interested in this job position should apply directly through ING Career Website:** <https://www.ing.jobs/global/careers/job-opportunities/vacancy/intern-client-services-delivery.htm?org=searchresult>

**Please note that the application deadline for this job position is 6 June 2022.**  
**Interviews will be held on a first-come first-served basis.**

## Need more information?

Contact **Eunyoung Yoo**(Telephone no. 02-317-1595 / Fax 02-317-1598)

For information on ING Wholesale Bank, visit <https://www.ingwb.com/>

For information on careers, visit <https://www.ing.jobs/Global/Careers.htm>